



151 Farmington Avenue
Hartford, CT 06156

Let us file IRS form 1095-B for you

Dear Plan Sponsor:

We can file the IRS 1095-B (Transmittal of Health Coverage Information Returns) and distribute to your members on your behalf. This offer is only available to Aetna Funding AdvantageSM groups with 2-50 eligible employees. **If your group has more than 50 eligible employees, we will not handle your 1095-B forms.**

Applicable Large Employers

If your group has more than 50 eligible employees or you are an Applicable Large Employer as of December 31, 2021, **we cannot file on your behalf.** You will need to determine whether you are an Applicable Large Employer and the extra tax obligations of being one. **If you have become an Applicable Large Employer, you should opt out of this service.**

Accuracy of information

We rely on the information provided by the broker, plan sponsor or member when we prepare the forms. This includes demographic information from the employer application and member enrollments. For this process to work, you will need to make sure group and member information is correct.

When we prepare the form for you, we list you as the submitter. You are responsible for the contents of the form. By using this service, you accept the risk of any IRS penalties. If the IRS rejects your filing, we will not refile for you and we will remove your group from this service for future years. We will tell you if the IRS rejects the filing, and then you will need to refile directly with the IRS in a short amount of time. To make sure your filing is successful, it is critical for your group's information is up to date in our systems.

Option to opt-out

If your group qualifies for this service, it is your choice whether to use it. If you prefer to file your 1095-B form on your own, you can opt-out by filling out our online form by **November 19, 2021**. You can access the form here: <http://lp.aetna.com/1095-B-Opt-Out.html>.

Find information from the IRS about 1095-B form requirements at the links below:

- [IRS Q&A 6055](#)
- [IRS Q&A 6056](#)

If you need to check your group's information to make sure it's correct, call the Aetna Answer Team from 8 AM to 5 PM local time Monday to Friday at the numbers below.

- East coast: **1-855-319-7290 (TTY: 711)** or email **AATSE@Aetna.com**
- West coast: **1-800-343-6101 (TTY: 711)** or email **WestAAT@Aetna.com**

If your group is eligible, we hope you take advantage of this value-added offer. We're pleased to file your 1095-B forms to help you save time and money.

Aetna is the brand name used for products and services provided by one or more of the Aetna group of companies, including Aetna Life Insurance Company and its affiliates (Aetna).

Aetna Funding AdvantageSM plans are self-insured by the employer and administered by Aetna Life Insurance Company.